



Anti-Trafficking Caseworker

Position: Female* Caseworker

Salary: £22,000 pro-rata, pension paid at 3% contribution

Hours: 30 hours per week

Days of work: Flexible

Contract Type: 22 month, fixed term contract

**Please note that due to the nature of the post, this is a female only position in accordance with The Equality Act 2010, Schedule 9, Part 1.*

Location: Snowdrop Project, Midcity House, 17-21 Furnival Gate, Sheffield, S1 4QR

Reporting to: Local Coordinator

Direct reports: None

1. Background information

- 1.1.** Snowdrop Project is the first UK charity to provide long term, reintegration and community support to survivors of human trafficking. Our aims are to empower survivors of human trafficking to live lives no longer defined by their past, to reduce the risk of trafficking and re-trafficking, to create and implement models of best practice and to share this knowledge with other agencies and individuals on both a national and international scale.
- 1.2. We provide one to one support** that is tailored to meet the holistic needs of the individual and carried out by trained staff and volunteer case workers and counsellors
- 1.3. We provide access to support and community networks** either through signposting, partnership working or implementing snowdrop programmes
- 1.4. We help make a house a home** through painting, decorating and sourcing basic furniture for permanent houses provided by the council
- 1.5. We provide training and consultation** to case workers, befrienders and other organisations and charities in topics surrounding trafficking and reintegration support
- 1.6. We raise funds** through events, donor relations and sponsorships to support the work to support survivors of human trafficking
- 1.7. We inform national development** through participation in national working groups and contributing or writing relevant research

2. Role Description

This position has been funded for 22 months through the European Commission's Asylum, Migration and integration Fund (AMIF) as part of the Pathways Project, in partnership with The British Red Cross. This role is designed to ensure the provision of holistic and empowering support to survivors of human trafficking with complex needs through casework support.



3. Specific responsibilities

3.1. Snowdrop Team: To work with the team to coordinate excellent service delivery and support for volunteers and service users in line with the Mission, Vision and Values of the Snowdrop Project. This includes the following:

- To participate in any team meetings and brainstorming sessions as part of the Snowdrop Team
- To participate in fundraising and awareness raising drives.

3.2. Providing one to one support: This person will be responsible for providing holistic, empowering support to survivors of human trafficking with complex needs. This includes:

- Creating and implementing individual care plans
- Maintain up to date, accurate and organised records
- Liaising in a professional manner with other relevant agencies such as police, solicitors, doctors, housing etc
- Acting as an advocate where necessary which may include letter or report writing
- Ability to provide crisis intervention and prevention support

3.3. Contributing to Case Management team meetings the volunteer casework team: This person will regularly attend and contribute to discussions and problem solving around complex cases with the Senior Caseworkers and Local Coordinator. This involves

- Assess and assign referrals to appropriate team members
- Assessing and identifying any safeguarding needs
- Creative coaching and discussions with the team
- Helping to plan and attend group supervisions for volunteers
- Giving feedback to creatively problem solve and improve our practice

3.4. House Renovations: This person will play a key role in communicating the individual needs for each client's house renovation with the Community Facilitator to ensure that each house has what is needed.

3.5. Multi-agency working: This role will involve working with multiple agencies locally, nationally and internationally.

- Contribute to shared learning between British Red Cross, Italian Red Cross, EPACT UK, The Greek Refugee Council and Save the Children Italy including a large conference
- Sustain good relationships with referring and partnering organisations

3.6. Training and research: This role will contribute towards external training and capacity building for other social workers, developing toolkits and internal and external research to further best practice.

4. Role Development

The Snowdrop Project values investing in the continuing professional development of staff and volunteers. The direction this takes will depend on who is recruited. There is space for development within this role that we would like to explore upon successful appointment.



PERSON SPECIFICATION

	Essential	Desirable
Skills/Ability	<ul style="list-style-type: none"> • Excellent written and oral communication skills and the ability to communicate with a range of different people including service users, volunteers and other professionals. • Ability to work on their own initiative and as part of a team • Ability to innovate and find creative solutions to challenges • Ability to delegate • Ability to manage and prioritise multiple tasks and complete them efficiently • Excellent record keeping skills 	<ul style="list-style-type: none"> • Ability to drive a car/van with a current drivers licence
Experience	<ul style="list-style-type: none"> • Experience working with vulnerable people, BAME community, Asylum seekers and/or refugees in the community • Experience working with individualised care plans • Experience dealing with safeguarding issues 	<ul style="list-style-type: none"> • Experience working with interpreters • Experience of project monitoring and evaluation • Working with survivors of human trafficking in the community
Qualifications	<ul style="list-style-type: none"> • 5 GCSEs A-C (including English) • A degree in a relevant field such as social work, counselling, psychology, sociology, law, occupational 	



	therapy or at least 3 -5 years of experience in a similar field	
Knowledge	<ul style="list-style-type: none"> • IT Literacy, proficiency with Microsoft Office. • Knowledge of the complex issues surrounding vulnerable adults/refugees and asylum seekers • A healthy understanding of professional boundaries 	<ul style="list-style-type: none"> • Knowledge of the UK systems that surround trafficking • Working knowledge of empowering support
Personal qualities/attitude	<ul style="list-style-type: none"> • Organised with a good attention to detail • Values integrity and transparency • Values the individual • Passion for the charity sector • Disciplined at managing own time and workload • Values collaboration and is able to give and receive feedback 	